Coast Guard
Family Child Care Home Program

CG-11 Health, Safety, and Work-Life (HSWL)

September 2015

CG-1112 | Mr. Ken O'Meara

Human Resources Directorate

FCC Application Process

- Introductory meeting with a Health, Safety, and Work-Life (HSWL) Child Development Services Specialist (CDSS)
- Family member submits Family Child Care (FCC) application packet
- Background checks are initiated and a Housing Business Request form is processed
- Orientation training
- Home inspection
- Provisional certification granted by Commanding Officer/Officer in Charge

Provider Time-Line

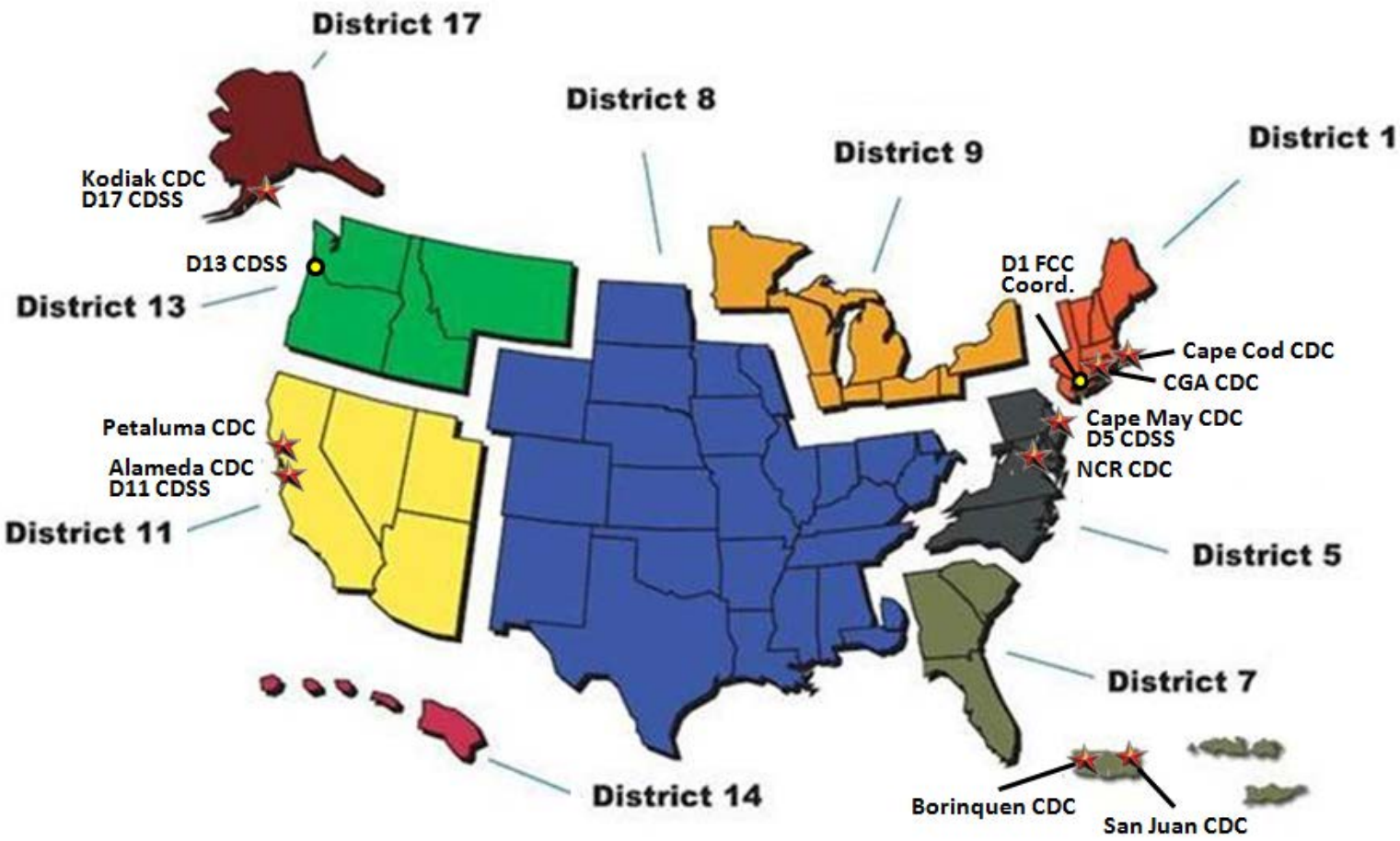
4-6 Weeks from start to finish

- Application processed within 30 days of submission
- Orientation training scheduled after positive adjudication of background checks
- Home inspections scheduled after successful completion of orientation training, medical evaluation, and verification of liability insurance
- Record review of provider file
- Submission of Provisional Certificate to HSWL Regional Practice Manager and Base CO

Reciprocity of FCC Certification

- In-house reciprocity across the Coast Guard
- DoD mandates Service specific certification

Child Development Program Locations



Levels of FCC Certification

- Provisional Certification – no longer than 12 months (8)
- Full Certification – no longer than 24 months (8)
- Renewal Certification – granted after two years of full certification (0)
- Provider Transfer – FCC services will depend upon such factors as: housing availability, community need, and available on and off base resources
- Special Endorsements – 62% provide extended hours

FCC Training

- Orientation Training (16 hours) –
  - Instructor and online training through Better Kid Care (BKC) Penn State
- Full Certification Training (24 hours) –
  - Instructor, online, community workshops & trainings, college courses, self directed projects
- Training requirements and topics are standardized
  - Presentation is determined by available resources

Recommendations

- Change of mindset from facility based to home based care
- Emphasis on child care and mission readiness
- Emphasis on oversight and accountability
- Stronger partnerships with state licensing agencies

Questions?